



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
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ADULT RESIDENTIAL LICENSING

NOV 6 2006

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Dear Personal Care Home Provider:

I am pleased to announce the availability of the new **Medications Administration Train the Trainer Course** for personal care homes in Pennsylvania. This training course is available to staff of personal care homes who are selected by personal care home administrators or owners to become trainers for medication administration in a licensed personal care home. Enclosed is a brochure describing the registration process and course dates/locations.

Beginning April 24, 2007, all staff persons who administer medications in a licensed personal care home must be trained by a certified trainer (someone who satisfactorily completes the enclosed Medications Administration Train the Trainer Course), OR, the person administering the medications must be a licensed nurse. (See § 2600.182(b) relating to medication administration)

The enclosed training program trains individuals who work in a personal care home how to teach staff persons to administer medications in accordance with § 2600.182(b)(4). Prerequisites and staff qualifications for prospective trainers are outlined in the enclosed brochure.

As you will see in the brochure, training for trainers is FREE to any personal care home serving one or more residents who receive Supplemental Security Income (SSI) (limit 1 staff person per home).

I strongly encourage you to register for the early courses listed in the brochure to assure availability. The number of participants is limited for each session. Registration for later courses tend to fill more quickly and class size is limited.

Please note that all staff persons who wish to become certified trainers must attend the Medication Administration Train the Trainer course; this includes nurses and all other medical professionals.

If you have questions on the regulatory requirements at 55 Pa.Code Ch. 2600, contact your Regional Licensing Administrator. If you have questions on the course or on the training registration process, see the contact in the enclosed brochure.

Sincerely,


Kevin Casey
Deputy Secretary